

Here is a checklist to prepare for Part Writing/Figured Bass:

1. Correct Notes
2. Spacing
3. Range
4. Overall Smoothness (most likely you can avoid jumps of a P4 or higher)
5. Root Position Voice Distribution: Two Roots, One Third, One Fifth (with the exception of V-vi(VI) where the vi(VI) triad can have One Root, Two Thirds, One Fifth)
6. 1st Inversion Voice Distribution: choose the doubling that works best (root, third, or fifth) for the situation while avoiding doubling the leading tone or 7th scale degree (the later works in general in this style)
7. 2nd inversion triads – double the 5th of the chord
8. 7th chords – use all notes or two roots, third, and seventh (omit fifth)
9. Avoid the “Three Demons” – Parallel Octaves, Parallel Fifths, Melodic Augmented 2nd
10. Unequal fifths (moving from a d5 to P5 or vice versa) works in the alto/tenor